EFFS Travel Grant

The EFFS Travel Grant is intended to provide opportunities for EFFS graduate students to become familiar with, and participate in the life of, their academic professions through travel to conferences and other academic meetings. Funding for these grants comes from the MSU Quality Fund grant that initiated the EFFS Specialization program. Six Applications are accepted at any time prior to the event for travel through the end of the final term of registration. Applications for retroactive funding will only be accepted with approval from the EFFS academic advisor.

Eligibility
Graduate students are eligible to apply for a EFFS Conference Travel Grant award if:

- The graduate student is in good academic standing in their degree-granting program, and with their EFFS academic program.
- The student has responded to a formal call for abstracts or other formal invitation to present research.
- The student has been accepted to present a poster or paper at a conference.

Other presentations or academic events may be funded upon review by the EFFS Specialization advisor or steering committee.

Deadline
Ongoing - complete applications, including the letter of recommendation, must be received prior the start of the conference.

Award Description
A student is eligible to receive one travel grant award during this fiscal year, based on the date the conference is attended.

- Students may request up to $400 for the travel grant
- Conference fees, travel, and accommodations can be covered by the grant
- Payment is made to the students after receipts from events are received

Application Procedure
- EFFS Travel Grant Application form (see page 2)
- Brief recommendation from the faculty advisor or graduate chair as to how the conference participation is directly relevant to the student's research or graduate studies.
- Verification of the student's acceptance to participate in the conference – a copy of the confirmation of presentation (letter or e-mail is acceptable) with the applicant's name clearly listed, or other verification materials.
- A budget regarding the amount of funding requested and a list of the specific expenses covered by the award.

Contact Information:
Questions? Contact Julie Cotton, Academic Specialist for Sustainable Agriculture and Food Systems 517-355-0271 ext. 1156 or cottonj@msu.edu
Office: Plant & Soil Science Bldg, 1066 Bogue St., Rm. A274, Michigan State University, East Lansing, MI 48824
EFFS Travel Grant

NAME: 
DEPARTMENT: 
E-MAIL: 
PHONE: 

AMOUNT REQUESTED* $ - 

* Conference fees, travel, and accommodations UP TO $400 can be covered by the grant

PLEASE PROVIDE THE FOLLOWING INFORMATION IN SUPPORT OF THIS APPLICATION:
1) NAME OF CONFERENCE OR ORGANIZATION
2) DATE OF CONFERENCE
3) SITE OF CONFERENCE
4) HAVE YOU BEEN ACCEPTED AS A PRESENTER AT THE EVENT? IF NOT, WHAT IS YOUR PURPOSE IN ATTENDING?

NOTE: APPLICATIONS MUST INCLUDE THE FOLLOWING. PLEASE CHECK THAT EACH ITEM IS INCLUDED:

a) A copy of an abstract of the paper/presentation;
b) A letter of support or endorsement from the applicant’s advisor including an indication of the significance of the conference or event forum

An email invitation will suffice for application but a formal invitation or notation in the final conference schedule will be required to be submitted with receipts for payment.

SIGNATURE OF APPLICANT __________________________ DATE_______
SIGNATURE OF GRADUATE ADVISOR ________________ DATE_______

APPLICATIONS MUST BE SUBMITTED TO JULIE COTTON via EMAIL, cottonj@msu.edu, or snail/campus mail at:
Dept. Crop & Soil Science
Plant and Soil Science Building
1066 Bogue St., Rm A274
East Lansing, MI 48824